

USD 450 Concern Chain of Command
"Who should a patron/employee contact?"

Area of Concern	First Level	Second Level	Third Level	Fourth Level	Fifth Level
Athletics or Activities	Coach/Sponsor	Athletic/Activity Director	Principal	Superintendent	Board of Education
Athletic or Performance Facilities	Athletic/Activity Director	Principal	Superintendent	Board of Education	
Bus Discipline	Elem Principal or HS/MS Assistant Principal	HS/MS Head Principal	Transportation Coordinator	Superintendent	Board of Education
Computer and Technology	Teacher	Principal or Assistant Principal	IT Director	Superintendent	Board of Education
Curriculum, Academic, Instruction	Teacher	Principal	Elem or Secondary Curriculum Director	Superintendent	Board of Education
Discipline	Teacher	Elem Principal or HS/MS Assistant Principal	HS/MS Head Principal	Superintendent	Board of Education
Fees or Outstanding Accounts	Building Admin Asst/Bookkeeper	Principal	Business Director	Superintendent	Board of Education
Facilities	Principal	Buildings and Grounds Coordinator	Director of Buildings and Grounds	Superintendent	Board of Education
Food Service	Kitchen Manager	Director of Food Service	Superintendent	Board of Education	
General Student Concerns	Teacher	Principal or Assistant Principal	Superintendent	Board of Education	
Guidance & Testing	Counselor	Principal or Assistant Principal	Elem or Secondary Curriculum Director	Superintendent	Board of Education
Maintenance or Custodial	Principal or Assistant Principal	Custodial Coordinator or Maintenance Coordinator	Superintendent	Board of Education	
Social Media, Publications & Data	Teacher, Sponsor or Coach	Principal, Assistant Principal or District AD	Communication Director	Superintendent	Board of Education
Special Education	Teacher/IEP Provider	Principal or Assistant Principal	Director of Special Education	Superintendent	Board of Education
Transportation	Bldg Admin Asst./Transportation Coordinator	Director of Buildings and Grounds	Superintendent	Board of Education	